

Checklist: Artificial Intelligence (AI) features

The use of AI can be difficult to determine, therefore we must have sound evidence to progress a case. If you do not provide sufficient appropriate evidence, you might be contacted and asked to provide additional evidence; or the case may be dismissed.

The list below is not exhaustive but provides suggestions for features to consider when deciding whether or not to refer a case for potential academic misconduct due to the unauthorised use of artificial intelligence. When referring case, always provide as much specific detail as possible.

Consider these aspects:

- **Content**
 - Not quite answering the question
 - Uses more common words/phrasing; bland expression
 - Repetitive
 - Irrelevant information
 - The wrong level of detail/obscure details
 - Factual errors
 - Long-winded
 - Quotations: may sound plausible, but are fabricated (even if the cited source is a real source)
 - Incorrect writing genre
 - Absence of specific information students were required to include (e.g. key references; reference to in-class discussions)

- **Writing style**
 - Fewer typographical errors
 - Correct grammar
 - Higher standard of expression than usual for the student
 - Misalignment/not commensurate with previously submitted academic writing standards

- **Referencing**
 - No references
 - Incorrect referencing style used; or mix of styles
 - References where present are incorrect for the content
 - References sound plausible but are fabricated

- **Document properties**
 - Editing time zero or very low (and no drafts)
 - Document author inconsistent
 - Document "Last Modified By" inconsistent
 - Template provided to the cohort is not used