

## ACU Online Workload & Sessionals

Phase	Activity	Hours allocated	Workload	Sessional Rate	
<b>Development</b>	Development of completely new unit to the University	70 hrs	A10	Other Required Activity*	
	Conversion of an ACU unit to ACU Online format (This relates to the conversion of an existing unit, or conversion in addition to the hours for the development of a new unit)	53 hrs	A11	Other Required Activity*	
<b>Training</b>	ACU Online Professional Learning (For staff new to ACU Online - once only)	15 hrs	D17	Other Required Activity*	
<b>Delivery</b> (Over 11 weeks <sup>#</sup> )	Academic facilitation for Week 0 (orientation week)	7 hrs	A0	ACU Online Facilitation**	
	Academic facilitation across Weeks 1 to 10:	≤ 10 students	52.5 hrs	A0	ACU Online Facilitation**
		11-20 students	60 hrs		
		21-30 students	70 hrs		
		31-40 students	80 hrs		
41+ students	90 hrs				
<b>Other</b>	Lecturer in Charge <i>(National Lecturer in Charge where applicable)</i>	18 hrs <i>(17 hrs)</i>	A8 <i>(A9)</i>	Other Required Activity*	
	Student Consultation	0.25 hrs (per student)	A6	Other Required Activity*	
	Marking	1 hr (per student)	A7	Marking*	
<b>Coordination</b>	Course Coordination	Per workload policy	D9	N/A	
<b>Review</b>	Unit review following delivery with academic staff and the ODE ACU Online team (generally up to twice per calendar year)	20 hrs	A11	Other Required Activity*	

\* Coord / PhD rate where applicable per standard school practices

<sup>#</sup> Includes O week, 4 weeks "teaching", mid-term break, 4 weeks "teaching" and exam / final assessment week

\*\* ACU Online Facilitation (BASE [Rate \$69.36 as at 10/July/2021] x 1 x hours). For example - delivery over 11 weeks: BASE (\$69.36) x 1 x (7 + 70) hours

Based on Academic Workload Policy last updated effective 15/02/2021: [Academic Workload Policy 2021 \(acu.edu.au\)](https://acu.edu.au/academic-workload-policy-2021) and [Schedule 2 – Sessional Academic Salary Rates](#)