

FACULTY OF Choose faculty ...

School of Enter text

Choose location ...

SEMESTER Enter number and year

UNIT CODE: Unit Title

UNIT OUTLINE

**Credit points:** Enter number.

**Prerequisites/incompatibles**: Enter prerequisites exactly as specified in the generic unit outline or write ‘nil’ if there are no prerequisites. These prerequisites should contain the learning outcomes which are foundational to the learning outcomes in this unit.

**Incompatible units**: Delete this line if there are no incompatible units.

**Lecturer in Charge**: Enter text.

**Office location**: Choose or enter a location.

**Email**: your.email@acu.edu.au

**Telephone**: Select a prefix or enter your number.

**Contact me**: Enter your preferred means of contact, response time, and/or hours.

**Unit rationale, description and aim**: Please use this statement exactly as it is written in the generic unit outline and in the University Handbook.

**Teaching team**: Give the names and contacts for the teaching team. Delete if not required.

**Mode**: If this unit is offered in multiple modes, then a separate extended unit outline is required for each mode.

**Attendance pattern**: e.g. lectures; tutorials; workshops; fieldwork/clinical practicum; intensive; online.

**Duration**: [e.g. 12 week-semester or equivalent in intensive block mode]. You should anticipate undertaking state number of required hours, usually 150 of study for this unit, including class attendance, readings and assignment preparation. If there are less than 150 hours of required study for a 10 credit point unit, then please justify.

LEARNING OUTCOMES

Delete this paragraph if this is not part of a professional program. The insert name of course course is a professional program that requires development of particular attributes for accreditation purposes. These are also included in the learning outcomes. Insert Professional Standards if available or appropriate.

On successful completion of this unit, you should be able to:

1. List the learning outcomes exactly as listed in the generic unit outline for this unit.

GRADUATE ATTRIBUTES

Each unit in your course contributes in some way to the development of the ACU [Graduate Attributes](https://www.studentportal.acu.edu.au/graduation/post-graduation/graduate-attributes) which you should demonstrate by the time you complete your course. All Australian universities have their expected graduate attributes – ACU’s Graduate Attributes have a greater emphasis on ethical behaviour and community responsibility than those of many other universities. All of your units will enable you to develop some attributes.

On successful completion of this unit, you should have developed your ability to:

GA1 demonstrate respect for the dignity of each individual and for human diversity

GA2 recognise your responsibility to the common good, the environment and society

GA3 apply ethical perspectives in informed decision making

GA4 think critically and reflectively

GA5 demonstrate values, knowledge, skills and attitudes appropriate to the discipline and/or profession

GA6 solve problems in a variety of settings taking local and international perspectives into account

GA7 work both autonomously and collaboratively

GA8 locate, organise, analyse, synthesise and evaluate information

GA9 demonstrate effective communication in oral and written English language and visual media

GA10 utilise information and communication and other relevant technologies effectively

CONTENT

Topics will include:

• Use the content exactly from the generic unit outline for this unit.

QUALITY ASSURANCE AND STUDENT FEEDBACK

This unit has been evaluated through the ‘Student Evaluation of Learning and Teaching’ (SELT) online surveys. If the Professional Experience (ProfEx) survey was used to evaluate the previous offering of a CLIN unit, replace the reference to SELT with ProfEx.

Explain how the unit has changed recently due to student feedback. Note here the changes that have been made since the last offering of this unit, for example: updated readings, re-sequencing content, changes to assessment, or significant feedback.

SELT surveys are usually conducted at the end of the teaching period. Your practical and constructive feedback is valuable to improve the quality of the unit. Please ensure you complete the SELT survey for the unit. You can also provide feedback at other times to the unit lecturers, course coordinators and/or through student representatives.

LEARNING AND TEACHING STRATEGY AND RATIONALE

Using the learning and teaching strategy and rationale in the generic unit outline for this unit as a guide, specify how this unit will be taught and why this approach has been chosen.

LECTURE CAPTURE

Please specify whether the lectures for this unit will be recorded and made available to students. Students will be notified before each lecture recording.

SCHEDULE

For the most up-to-date information, please check your LEO unit and also note advice from your lecturing and tutoring staff for changes to this schedule.

| Week | Starting | Insert tutorial or lecture content, readings ... | Insert other weekly information, such as assessment deadlines |
| --- | --- | --- | --- |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |
| 9 |  |  |  |
| 10 |  |  |  |
| 11 |  |  |  |
| 12 |  |  |  |

ASSESSMENT STRATEGY AND RATIONALE

Describe the assessment strategy for the unit and the reason why this strategy has been selected. Explain the purpose of assessment tasks for this unit, and how they assess the learning outcomes attributed to them.

(If this unit is offered in multiple modes then an assessment strategy and rationale is required for each mode of study.)

Specify the assessment tasks for the unit, their purpose, sequence of assessment, learning outcomes and graduate attributes in the table below. See *Ideas and inspirations for good practice in assessment* and other guidance on the Learning and Teaching assessment webpage.)

(If this unit is offered in multiple modes then an assessment table is required for each mode of study.)

In order to pass this unit, you are required to insert requirements to pass the unit. See the Assessment Policy. Specify expectations and particular requirements to pass the unit.

The assessment tasks for this unit are designed for you to demonstrate your achievement of each learning outcome.

Note it is University policy to have a maximum of three (3) assessment tasks for a 10-credit point unit. Hurdle tasks are not included in the limit of three assessment tasks as they do not count towards the final grade.

ELECTRONIC SUBMISSION, MARKING AND RETURN

Please state whether electronic submission, marking and return is being used for this unit and details of how it will be used.

| Assessment tasks | Due date | Weighting (%) | Learning outcome(s) assessed | Graduate attribute(s) assessed |
| --- | --- | --- | --- | --- |
| Hurdle task (if used). Delete this row if a hurdle task is not part of this assessment schedule. There should only be one hurdle task in any one unit. Note that hurdle tasks are formative. . |  |  |  |  |
| Tasks need to conform to the assessment types specified in the generic unit outline. |  |  |  |  |

NAME OF HURDLE TASK

(if applicable). Delete this assignment description if there is no hurdle task in this unit. For an example of a hurdle task, see the webpages on designing and developing curriculum.

A hurdle task is a task or activity that is marked on a pass/fail basis and is required to pass the unit but does not contribute to the final grade.

**Due date**: DD/MM/YYYY, AM/PM

**Length and/or format**: 000 words

**Purpose**: Insert the purpose of the assignment.

**Learning outcomes assessed**: Insert the learning outcome(s) covered by this assessment. This should match the summary table.

**How to submit**: Will students submit this assignment electronically?

**Return of assignment**: Will the assignment be returned electronically, and by what date?

**Assessment criteria:** List the marking criteria here.

ASSIGNMENT 1

Insert a brief description of this assignment.

**Due date**: DD/MM/YYYY, AM/PM

**Weighting:** 00%

**Length and/or format**: 000 words

**Purpose**: Insert the purpose of the assignment.

**Learning outcomes assessed**: Insert the learning outcome(s) covered by this assessment. This should match the summary table.

**How to submit**: Will students submit this assignment electronically?

**Return of assignment**: Will the assignment be returned electronically, and by what date?

**Assessment criteria:** List the marking criteria here.

ASSIGNMENT 2

Insert a brief description of this assignment.

**Due date**: DD/MM/YYYY, AM/PM

**Weighting:** 00%

**Length and/or format**: 000 words

**Purpose**: Insert the purpose of the assignment.

**Learning outcomes assessed**: Insert the learning outcome(s) covered by this assessment. This should match the summary table.

**How to submit**: Will students submit this assignment electronically?

**Return of assignment**: Will the assignment be returned electronically, and by what date?

**Assessment criteria:** List the marking criteria here.

ASSIGNMENT 3

Insert a brief description of this assignment.

**Due date**: DD/MM/YYYY, AM/PM

**Weighting:** 00%

**Length and/or format**: 000 words

**Purpose**: Insert the purpose of the assignment.

**Learning outcomes assessed**: Insert the learning outcome(s) covered by this assessment. This should match the summary table.

**How to submit**: Will students submit this assignment electronically?

**Return of assignment**: Will the assignment be returned electronically, and by what date?

**Assessment criteria:** List the marking criteria here.

REFERENCING

This unit requires you to use the Please choose reference style .... referencing system.

See the ‘[Academic referencing](https://www.studentportal.acu.edu.au/services-support-and-resources/academic/academic-skills-unit/academic-intergrity-and%20referencing)’ page of the Student Portal for more details.

ACU POLICIES AND REGULATIONS

It is your responsibility to read and familiarise yourself with ACU policies and regulations, including regulations on examinations; review and appeals; acceptable use of IT facilities; and conduct and responsibilities. These are in the ACU Handbook, available from the website.

A list of these and other important policies can be found at the [University policies](https://www.studentportal.acu.edu.au/about-acu/policies) page of the Student Portal.

Assessment policy and procedures

You must read the Assessment Policy and Assessment Procedures in the University Handbook: they include rules on deadlines; penalties for late submission; extensions; and special consideration. If you have any queries on Assessment Policy, please see your Lecturer in Charge.

Please note that:

1. any numerical marks returned to students are provisional and subject to moderation

2. students will not be given access to overall aggregated marks for a unit, or overall unit grade calculated by Gradebook in LEO

3. students will be given a final mark and grade for their units after moderation is concluded and official grades are released after the end of semester.

Academic integrity

You have the responsibility to submit only work which is your own, or which properly acknowledges the thoughts, ideas, findings and/or work of others. The Academic Integrity and Misconduct Policy and the Academic Misconduct Procedures are available from the website. Please read them, and note in particular that cheating, plagiarism, collusion, recycling of assignments and misrepresentation are not acceptable. Penalties for academic misconduct can vary in severity and can include being excluded from the course.

Turnitin Delete part or all this section if not relevant to this unit.

The Turnitin application (a text-matching tool) will be used in this unit, in order to enable:

* students to improve their academic writing by identifying possible areas of poor citation and referencing in their written work; and
* teaching staff to identify areas of possible plagiarism in students’ written work.

While Turnitin can help in identifying problems with plagiarism, avoiding plagiarism is more important. Information on avoiding plagiarism is available from the Academic Skills Unit.

For any assignment that has been created to allow submission through Turnitin (check the Assignment submission details for each assessment task), you should submit your draft well in advance of the due date (ideally, several days before) to ensure that you have time to work on any issues identified by Turnitin. On the assignment due date, lecturers will have access to your final submission and the Turnitin Originality Report.

Please note that electronic marking, Grademark, is used in this unit using Turnitin. Turnitin will be used as a means of submitting, marking and returning assessment tasks and so a text matching percentage will appear on your submission automatically.

FIRST PEOPLES AND EQUITY PATHWAYS DIRECTORATE FOR ABORIGINAL AND TORRES STRAIT ISLANDER STUDENTS

Every campus provides [information and support](https://www.studentportal.acu.edu.au/services-support-and-resources/indigenous) for Aboriginal and Torres Strait Islander Students. Indigenous Knowings are embedded in curricula for the benefit of all students at ACU.

STUDENT SUPPORT

If you are experiencing difficulties with learning, life issues or pastoral/spiritual concerns, or have a disability/medical condition which may impact on your studies, you are advised to notify your Lecturer in Charge, Course Coordinator and/or one of the services listed below as soon as possible.

For all aspects of support please visit the Services, Support and Resources section of the Student Portal.

* **Academic Skills** offers a variety of services, including workshops (on topics such as assignment writing, time management, reading strategies, referencing), drop-in sessions, group appointments and individual consultations. It has a 24-hour online booking system for individual or group consultations.
* **Campus Ministry** offers pastoral care, spiritual leadership and opportunities for you to be involved with community projects.
* The **Career Development Service** can assist you with finding employment, preparing a resume and employment application and preparing for interviews.
* The **Counselling Service** is a free, voluntary, confidential and non-judgmental service open to all students and staffed by qualified social workers or registered psychologists.
* **Disability Support** can assist you if you need educational adjustments because of a disability or chronic medical condition; please contact them as early as possible.

ONLINE RESOURCES AND TECHNOLOGY REQUIREMENTS

The LEO page for this unit contains further readings/discussion forums.

Insert the LEO page for this unit by cutting and pasting the URL from the browser address bar when in your unit. Specify the key activities conducted in LEO.

You should note that it is your responsibility to monitor LEO activity to monitor if any messages have been posted for you, including particularly messages that might not have been forwarded to you via email, and especially to check for feedback after submission of assessment tasks.

In addition, for this unit you will be required to use the following technologies:

Please note any additional technologies, such as ePortfolio, microphones or cameras, which students will or may use in the unit, and how they can be accessed.

TEXTS AND REFERENCES

Required text(s)

Click here to enter text. Refer to the policy document ‘Guidelines for reference lists’.

Recommended references

Click here to enter text.

Further references

Click here to enter text.

Extended reading

Click here to enter text.

APPENDICES

(Please attach marking and/or student feedback rubrics here.)