Session Outline

LEO Learning Materials

Introduction
This workshop looks at a variety of ways to present your learning materials in your LEO unit, including using the LEO text editor which is used across all activities and resources in LEO.

Intended audience: Academic staff

Overview
This workshop introduces you to LEO learning materials including:

- Layout and presentation in a LEO unit
- Adding text, images and content using the LEO text editor
- LEO Label, Page and Book resources
- Adding video media.

Guided by local eLearning Advisors from the Learning and Teaching Centre (LTC), you will learn how to create and organise learning materials in your LEO unit; create and style LEO Label, Page and Book resources; and use video resources.

Intended Outcomes
At the end of this workshop it is expected that participants will be able to:

- know the features of the LEO Tile and Module formats
- use the LEO Text Editor including adding headings and images
- create and edit Label, Page and Book resources in LEO
- embed a YouTube video.

Duration:
2 hours

Facilitator:
eLearning Advisors
**Venues, dates and times:**

<table>
<thead>
<tr>
<th>Campus</th>
<th>Date</th>
<th>Time</th>
<th>Room</th>
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<tbody>
<tr>
<td>Ballarat</td>
<td>Thu, 7 Feb</td>
<td>1pm - 3pm</td>
<td>101.G.16, Callinan</td>
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<tr>
<td>Brisbane</td>
<td>Wed, 30 Jan</td>
<td>1pm - 3pm</td>
<td>220.G.05, St Therese</td>
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<td>Brisbane</td>
<td>Wed, 13 Feb</td>
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<td>220.G.05, St Therese</td>
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<td>Canberra</td>
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<td>1pm - 3pm</td>
<td>307.1.01, Blackfriars Anc.</td>
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<td>Melbourne</td>
<td>Wed, 30 Jan</td>
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<td>420.4.36, Glowrey</td>
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<td>North Sydney</td>
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<td>526.4.03, Champagnat</td>
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<td>Strathfield</td>
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<td>1pm - 3pm</td>
<td>611.G.02, Mullen</td>
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**Adelaide:** Register your interest by emailing LTC@acu.edu.au

**Note:** All necessary resources will be provided during the workshop.

**Registrations via Staff Connect**
Course: LEO Learning Materials
Learning Area: Learning & Teaching (LAT)