

Include an Optional Item for Section B (Teaching aspects) in the SELT survey

Guide for ALL Teaching Staff

Teachers may include one item/question to Section B (on their teaching aspects) for this survey.

Your Section B optional item will appear as the fifth item on this list. Therefore, when constructing your statement for the optional item, the sentence must start with: *Overall, [Lecturer/Tutor name]*

Teaching Core Items (Section B):

Overall, [Lecturer/Tutor name] ...

1. Explains key ideas or concepts clearly
2. Encourages my active participation in this unit
3. Responds to student needs and concerns
4. Demonstrates quality teaching
5. **Optional item...**

[Student response options: Strongly Agree, Agree, Neutral, Disagree, Strongly Disagree]

Example of Optional Survey Items

Overall, [lecturer/tutor]...

- provided clear instructions for completing the assignment task.
- provided opportunities to demonstrate and share my [specific knowledge/skill] in classes.
- teaches in ways that emphasize the relevance of this unit to my future profession.
- supports the learning experience of online student.
- shows interest in my welfare and learning by reaching out.
- helped to increase my confidence in..... [specific aspect of knowledge/skill development].

Instructions:

1. Click the "**Customize**" button to open the *Question Editor* box and add the optional item in the text box.

Characters and spaces in the statement **should not exceed 100 characters.**

 **OPTIONAL ITEM FOR JOHN SMITH** Expand all

Selectable Min: 0 | Max: ∞ ✓

The questions in Section B (teaching aspects) of the SELT survey start with "**Overall, John Smith...**". Therefore, the optional item should follow the structure and focus on an aspect of an individual's teaching practice/behaviour that they wish to seek feedback on. Please [click here](#) to view some examples of optional items.

Please enter your optional item Excluded Include

Customize Show preview

Question editor ✕

English

Question

Please enter your optional item

Responses

Strongly Agree Agree Neutral Disagree Strongly Disagree N/A

2. Click the "**X**" icon to close the *Question Editor* box.

Question editor ✕

English

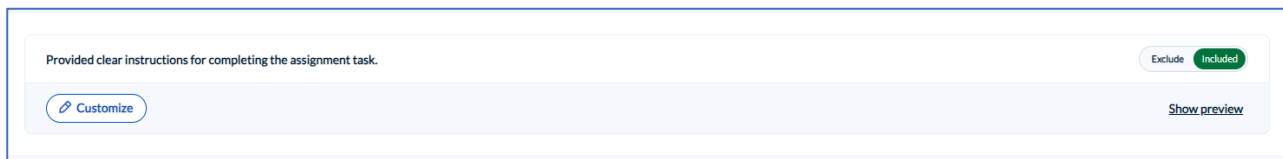
Question

Provided clear instructions for completing the assignment task ✕

Responses

Strongly Agree Agree Neutral Disagree Strongly Disagree N/A

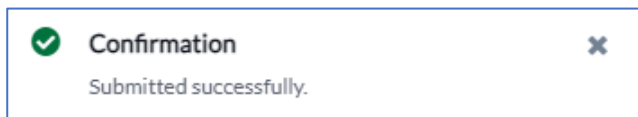
The optional item will be automatically included in the SELT survey, but it can be manually deselected by clicking on the **"Exclude"** button:



3. Click on the **"Submit"** button to submit your optional item.



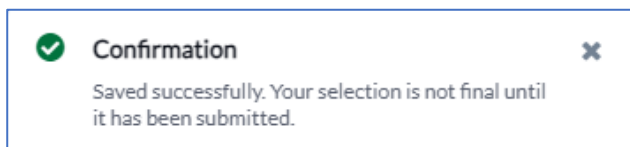
A confirmation message will appear:



4. If you are not ready to submit your selection, click on the **"Save"** button to safeguard your modifications.



The following confirmation message will appear:



5. Please click the **"Preview"** button to an example of the Student Evaluation of Learning and Teaching (SELT) survey with your optional item.



▲ This is a preview of the task, nothing can be modified.

Section B

Teaching in TEST UNIT 100

Please provide constructive feedback in a professional manner

Overall, **John Smith:** *

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Explains key ideas or concepts clearly.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Encourages my active participation in this unit.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Responds to student needs and concerns.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates quality teaching.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Provided clear instructions for completing the assignment task.

Strongly Agree Agree Neutral Disagree

Strongly Disagree N/A

If you have any questions regarding SELT survey optional items, contact Evaluations.CEI@acu.edu.au.